

**MINUTES OF THE REGULAR MEETING
HELD ON July 11, 2019
TOWNSHIP OF FOREST – LISA MARGRIF – CLERK**

Meeting was called to order at 7:00 P.M. by Supervisor Price. Board members present were: Supervisor, Mary Ann Price; Clerk, Lisa Margrif; Treasurer, Linda Smoke; Trustees: Mark Martin and Al Sorge.

Motion by Smoke, seconded by Margrif, to accept the agenda for the July 11, 2019 meeting as presented with the addition of Letter E-CDBG Policy. All yes, motion carried.

Motion by Martin, seconded by Smoke, to accept the minutes from the regular meeting held June 13. All yes, motion carried.

Motion by Martin, seconded by Sorge, to accept the Treasurers reports for general, fire, garbage, Clar Eve Dr. Special Assessment funds as presented. Roll call vote: Smoke, yes; Price, yes; Sorge, yes; Martin, yes; Margrif, yes. All yes, motion carried.

Motion by Martin, seconded by Smoke, to accept the bills submitted for July, 2019 payment, General Fund - checks numbered 22276 through 22314, Fire Assessment - checks numbered 13301 through 13315, Garbage Assessment - check number 9088. Roll call vote: Price, yes; Sorge, yes; Martin, yes; Margrif, yes; Smoke, yes. All yes, motion carried.

Bob Breckenridge, Forest Township Zoning Administrator, discussed with the Board various items that he has addressed through the last month.

Motion by Price, seconded by Martin, to adopt a resolution to set the building site plan reviews fees as follows, Residential \$50.00, Pole barns, Decks and Sheds \$15.00 and Commercial up to 2999 square feet \$200.00 and anything over 3000 square feet be sent out to a plan review at owners' expense. The building site plan reviews fees will be nonrefundable. Roll call vote: Sorge, yes; Martin, yes; Smoke, yes; Price, yes; Margrif, yes. All yes, motion carried.

Crack seal at Fire Department tabled till next month meeting.

Motion by Smoke, seconded by Margrif, to adopt a resolution to counter offer the senior center lease agreement with \$2,250.00 per month rent with clarification on loss of usage deducted from FTASC rent per day, and have a contract with term of 2 to 5 years for renewal of FTASC contract. Roll call vote: Price, yes; Smoke, yes; Martin, yes; Margrif, yes. All yes, motion carried

Motion by Martin, seconded by Smoke, to accept the 2018/2019 audit financial report/ annual report as presented by King & King. Roll call vote: Sorge, yes; Price, yes; Martin, yes; Smoke, yes; Martin, yes. All yes, motion carried.

Motion by Smoke, seconded by Margrif, for the Treasurer and Clerk to use the audit for the Annual report. Roll call vote: Price, yes; Sorge, yes; Smoke, yes; Margrif, yes; Martin, yes. All yes, motion carried.

Motion by Price, seconded by Martin, to adopt a resolution to use BSA for online assessing & tax information as a pay per hit with no cost to the township. All yes, motion carried.

Motion by Price, seconded by Sorge, to adopt a resolution to refund 10438 Irish Rd. Otisville, MI 48463 \$138.00 for building permit refund. Roll call vote: Martin, yes; Sorge, yes; Price, yes; Margrif, yes; Smoke, yes. All yes, motion carried.

Repair of roof at Pettit Park Tabled till next month.

Video cameras at Pettit Park tabled till next month.

Motion by Price, seconded by Smoke, to adopt a resolution to loan the 50/50 road funding money \$7,629.66 to Clayton Township. Roll call vote: Smoke, yes; Price, yes; Martin, yes; Sorge, yes; Margrif, yes. All yes, motion carried.

Motion by Price, seconded by Smoke, to adopt a resolution that will allow the supervisor to maintain an updated list of property/goods that are obtained through CDBG funding, and Forest Township will coordinate with the Forest Township Senior Center to ensure all assets are accounted for on a yearly basis that have been obtained from CDBG funding. Roll call vote: Margrif, yes; Price, yes; Smoke, yes; Sorge, yes; Martin, yes. All yes, motion carried.

Supervisor Price adjourned the meeting at 8:30 P.M.